



**DEPARTMENT OF
HEALTH AND HUMAN
SERVICES**

DIRECTOR'S OFFICE

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Meeting Minutes of the Tuesday, February 4, 2025

Department of Health and Human Services

Grants Management Advisory Committee

The Grants Management Advisory Committee (GMAC) held a public meeting on Tuesday, February 4, 2025, at 1:00 PM.

Agenda and/or Materials: [GMAC Meetings 2025](#)

I. Call to Order: Welcome, Introductions, and Roll Call

The meeting was called to order at 1:02 PM by Stacy York, Chair. Ms. York requested Shannon Jenkins, Grants Management Unit (GMU) Administrative Assistant (AA), to conduct roll call.

Members Present

Alison Caliendo
Tom McCoy
Stacy York
Tiana Jones
Shayla Holmes
Ellen Richardson-Adams
Aliza Berlin
Fernando Serrano
Samantha D'Ambrosio-Garcia

Members Absent

Andrew Feuling
Ann Polakowski

A quorum was confirmed.

**Department of Health and Human Services (DHHS), Grants
Management Unit (GMU) staff present:**

Michelle McNeely, Social Services Program Specialist III
Shannon Jenkins, Administrative Assistant II

Stacy York, Chair, opened the meeting to public comment.

II. Public Comment

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. In consideration of others, who may also wish to provide public comment, please avoid repetition, and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken.

There was no public comment.

III. For possible action: Approval of December 4, 2024, Meeting Minutes

Stacey York, Chair, invited a member to make a motion to approve the December 4, 2024, meeting minutes. Ali Caliendo made the motion to approve the meeting minutes. Fernando Serrano seconded the motion. No member opposed.

Action – December 4, 2024, meeting minutes were approved.

IV. Informational and discussion only: GMAC Subcommittee Bylaws Review Update.

Shannon Jenkins, GMU AA, stated the bylaws are still in review due to proposed language changes in NRS pertaining to GMAC, and will likely stay in review until the conclusion of the proposed statute changes.

V. Informational and discussion only: DHHS Notices of Funding Opportunities (NOFO) Release Dates and Timelines

Ms. Jenkins reported that four NOFOs were released by GMU in January. On January 27, 2025, NOFOs for the Grief Support Trust Account and for Funds for a Healthy Nevada (FHN) for Family Resource Centers were released. On January 28, 2025, FHN NOFOs for the Federally Qualified Health Centers (FQHC) Incubator Project and Independent Living, Respite, and Positive Behavior Support released. The deadline for submitting applications is March 11, 2025.

The Division of Public and Behavioral Health (DPBH) released NOFOs for FHN Tobacco and FHN Hunger funds. The next scheduled GMAC meeting is May 20, 2025, and as mentioned in a prior GMAC meeting, a supplemental GMAC meeting will be scheduled in April to split the review of NOFO results for the committee's recommendations. A doodle poll will be sent out to GMAC members for scheduling.

For the FHN Hunger funds NOFO, DPBH is requesting another volunteer if available for application review due to a higher volume of applicants than anticipated.

VI. Informational only: DHHS GMU SFY23-SFY24 Grief Support Trust Account Report

Michelle McNeely, GMU Social Services Program Specialist III, provided an overview of the SFY23-SFY24 GMU Grief Support Trust Account. This Account funds agencies that provide free grief support services to children and/or parents and adult caregivers who have experienced the loss of a child. There was \$72,425 expended each year by two agencies – Adam’s Place in Las Vegas and The Solace Tree in Reno. The link to the presentation can be found on the GMAC website or by clicking [here](#).

VII. Public Comment

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Eliza Berlin requested clarification regarding the application deadlines of the Notice of Funding Opportunities previously stated, as the Hunger funds NOFO has a deadline of February 20th, 2025.

Ms. Jenkins clarified the March 11, 2025, application deadline was for the four NOFOs that were released by GMU.

There was no further public comment.

VIII. Wrap up and Adjournment

Ms. York adjourned the meeting at 1:14pm.